



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Monday, January 13, 2015 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	February 10, 2015

MEMBERS PRESENT

Charles Robbins, Professional Member, President
Harold Caswell, Professional Member, Vice President
Frank Beebe, Professional Member
James Anderson, Public Member
Craig Tenaro, Professional Member
John Mills, Professional Member
Matthew Reilly, Professional Member
Sheila Littleton, Public Member

MEMBERS ABSENT

John Brady, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

Matthew Jolley, Master Plumber Applicant
Matthew Kolf, Master HVACR Applicant
James Dawson, Master Plumber
David LaFazia, Delaware Technical CE

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:45 am.

INTRODUCTION OF NEW BOARD MEMBER-Sheila Littleton & Matthew Reilly

The Board introduced themselves to Ms. Littleton and Mr. Reilly. A motion was made by Mr. Beebe, seconded by Mr. Caswell to amend the agenda and add Mr. Reilly to the agenda for introduction. The motion carried unanimously.

REVIEW OF MINUTES

A motion was made by Mr. Tenaro, seconded by Mr. Beebe, to approve the November 10, 2014 amended minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Re-Review of Application

A motion was made by Mr. Beebe, seconded by Mr. Caswell, to approve the application of Matthew Jolley to take the Master Plumber Exam. The motion carried unanimously.

Review and Consideration of CE Order

The Board reviewed, approved and signed the Plumbing Board order, declining to adopt the proposed continuing education regulation.

NEW BUSINESS

Review of Examination Applications

A motion was made by Mr. Anderson, seconded by Mr. Beebe, to approve Robert McKeon to take the Master HVACR By-Pass Exam. The motion carried unanimously.

A motion was made by Mr. Anderson, seconded by Mr. Beebe, to approve Stanley Barkley Sr. to take the Master HVACR Exam. The motion carried unanimously.

A motion was made by Mr. Anderson, seconded by Mr. Beebe to approve Matthew Kolf to take the Master HVACR By-Pass Exam. The motion carried unanimously.

Review of Reciprocity Applications

A motion was made by Mr. Tenaro, seconded by Mr. Beebe to approve the Master Plumber application of Blaine Vann. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Mills, seconded by Mr. Caswell to ratify the applications of Gabriel Fetty (Master HVACR), Charles Baker (Master HVACR), Micahel Schneider (Master HVACR Restricted), Francis Turano (Master HVACR), Francis Matthews (Master Plumber), Gregory Andrews (Master Plumber), James VanPelt (Master HVACR), and Joseph McDevitt (Master Plumber). The motion carried unanimously.

Examination Passing Results

The Board reviewed the examination results that showed out of 14 candidates, 9 had passing scores: Andrew Carlantonio (Unlimited Boiler, Master Gasfitter, Master Unlimited AC), Todd Mooney (Master Plumber), Stephan Scanlon (Master Plumber), Kenneth Zajaczkowski (Master Plumber), Robert Lubach (Master HVACR), Brian Martinenza (HVACR Restricted), Rodney Sutton (HVACR Restricted), Harry Blouse (Master Plumber), and John Dunbar (Master Plumber).

Complaint Status

34-13-13 Closed
34-14-13 Closed
34-12-14 Closed
34-15-14 Open
34-16-14 Referred to AG

Correspondence

Email from Suzanne Sebastian

Ms. Sebastian, manager of the Delaware Green Energy Program, emailed the board wanting clarification as to whether a Master HVACR license is required in order to install geothermal heating and cooling systems in Delaware. The Board's response is that a Master HVACR license is required and also referenced Ms. Sebastian to the DE Code section 1820 (a).

Email from David Weaver

Mr. Weaver emailed the Board requesting permission to take the Master HVACR exam instead of the HVACR Restricted exam that the Board approved him to take back in March 2014. The Board reviewed Mr. Weaver's experience and verification of employment. A motion was made by Mr. Mills, seconded by Mr. Caswell to approve David Weaver to take the Master HVACR exam. The motion carried unanimously.

OTHER BUSINESS BEFORE THE BOARD

Discussion of Delaware Code 1831 (Plumbing) & DE Code 1421 (Electrical)

Mr. Maloney stated that the proposed statutory revisions that were discussed have been forwarded to DPR for review.

Proposed Regulation

Adoption of the 2015 version of the IFC and IMC

Mr. Maloney provided the Board with the Plumbing/HVACR Proposed Regulatory amendments for review. The Board would like to make sure that everyone is utilizing the same code and same year throughout the state. Mr. Maloney stated that he will speak to Raymond Davidson to find out what year needs to be adopted for the codes and how to get other jurisdictions to adopt it.

Review of the HVACR Commercial Hood Exam

Ms. Brown handed the Board a copy of the New Castle County Hood Exam from 2008 to review and update. The Board has to make sure that it coincides with the code used today. Ms. Brown informed the Board that a few HVACR Restricted licensees are waiting to take the Commercial Hood portion of the exam. A motion was made by Mr. Tenaro, seconded by Mr. Mills, to approve the 2008 test to be given to those waiting for the Commercial Hood part of the exam. The Board will make amendments to the exam after the 2015 IMC and IPC code is adopted.

Elections

A motion was made by Mr. Robbins, seconded by Mr. Caswell to elect Mr. Mills for Secretary. The motion carried unanimously.

PUBLIC COMMENT

Mr. Caswell mentioned the concerns he has with the complaints coming from Sussex County. Mr. Caswell and Mr. Mills stated that HVACR needs to be governed down state because there are no requirements for permits. Mr. Robbins stated that he will talk to Raymond Davidson regarding who the Board would need to contact in Sussex County to get this rectified.

NEXT SCHEDULED MEETING

The next board meeting will be held on February 10, 2015 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe seconded Mr. Caswell, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:53 am.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya BROWN
Administrative Specialist II